

A student must have degree requirements completed (assuming successful completion of in-progress courses for the Spring semester) in order to participate in the graduation ceremony, receive their diploma, and be listed in the Commencement program. There are limited exceptions to this policy.

Students who are within 6 or fewer credits of completing all degree requirements (and who expect to complete those degree requirements by the **August 31st** immediately following the Commencement ceremony) must seek approval in order to participate in graduation/Commencement activities.

A Plan to Complete Degree Requirements form must be completed and filed with the Registrar's Office no later than **April 1st** to be eligible for review. This form is not available via the Registrar's website - this is because students must be properly advised of the process and required signatures.

Students should reach out to the Registrar's Office via registrar@risd.edu to request a copy of the Plan to Complete and to ask any questions they may have regarding degree requirements.